



Policy Manual
for
Servant's Heart
Camp Ministries



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Our Mission

Servant's Heart Camp Ministries is a mission ministry dedicated to bringing glory to God; supporting local churches; strengthening families; and helping men, women, teenagers, boys and girls come to Christ and then to grow and become more like our precious Lord and Savior, Jesus Christ. *Servant's Heart Camp Ministries* would like to see all that come in contact with the ministry develop a true servant's heart for the Lord Jesus Christ.

This is accomplished by:

- Providing an environment that is protected from worldly influences
- Providing a biblical pulpit centered atmosphere
- Providing committed Christ-like staff for campers to model
- Providing an environment where biblical standards of separation are upheld
- Providing a schedule that is action packed and fun-filled

Our Position

- We will not support or unite with any church, institution, or organization that is ecumenical, charismatic or neo-evangelical.
- We will only use conservative Christian music and will avoid trends toward Contemporary Christian Music.
- We will use the KJV in all teaching, preaching, and memorizing.
- We will maintain a biblical standard of modesty that is honoring to our Lord Jesus Christ.

Servant's Heart Camp Ministries recognizes that some godly and committed Christians may hold to a different standard in some areas than what we uphold. In some of those areas we sincerely respect their position. We simply request that SHCM's staff and campers fully comply with our policies while ministering or attending any of our organized functions.

Our Conviction

- We believe that the Holy Bible is inerrant, infallible, and God-breathed, and therefore the final authority for faith and practice. (II Timothy 3:16-17; II Peter 1:20-21)

- We believe in one eternal God manifesting Himself in the Father, Son and Holy Spirit. That God created the heavens and earth and all that is in them. (Matthew 28:19; II Corinthians 13:14; Genesis 1-2)
- We believe Jesus Christ was conceived by the Holy Spirit, born of the virgin Mary, and lived a sinless life, in order that He might reveal God and redeem sinful man. He is true man and true God. He was crucified, died, buried, and bodily resurrected to life, ascended to heaven, and is coming again. (Luke 1:34-35; Ephesians 1:17; Hebrews 9:24)
- We believe that the Holy Spirit, third person of the Godhead, indwells, teaches and guides believers. (John 14:16-17; Ephesians 1:17-18, 5:18).
- We believe that God created man in His own image, and that man willfully sinned and is totally depraved and utterly helpless to redeem his lost soul. (Romans 3:22-23; Ephesians 2:1; Genesis 1:27; Deuteronomy 4:32).
- We believe that salvation is the gift of God, and all who receive the Lord Jesus Christ by faith are born again, possessing eternal life. (John 3:6-7, 15-16; Ephesians 2:8-10)
- We believe in the bodily resurrection of every person. The saved go to heaven and those who are unsaved go to an eternal hell. (John 5:28-29)
- We believe that God commands believers to live separate and holy lives, free from religious apostasy, cults, ecumenical and charismatic groups, and all worldly pleasures, practices, and associations. (Romans 12:1-2; II Timothy 2:1-5)
- This brief Statement of Faith does not exhaust our firm convictions and faith. The entire Bible is the sole and final authority of all that we believe. We do believe, however, that the foregoing Statement of Faith accurately represents the teaching of the Bible, and, therefore, is binding upon all the Directors and employees of the Corporation.

Counselors

- Be available from the beginning of staff training to the end of the last week of camp unless permission is granted by the camp director.
- Be moved into your cabin and ready for the staff meeting at 9:00 AM on Monday mornings.
- Give up selfish ambitions, and by God's grace, give yourself totally to the service of God, the camp, and the campers each and every minute.
- Review camper devotional sheets and be prepared with discussion questions to review with the campers.
- Prepare and deliver a devotional to the campers each night.
- Spend individual time (one-on-one) with each camper sometime throughout the week to determine his or her spiritual condition. Please be sure to write the camper's first and last name on the one-on-one sheets and use only a pen for these sheets.
- Counsel campers of the same gender as needed after each session.
- Participate in staff choir. (Singing ability is not required, only a desire to glorify God.)
- Actively encourage campers in each game.
- Memorize the first 10 sections of the teen memory list before arriving at camp.
- Look for opportunities to talk to parents before or after the closing sessions.
- Be available to help with any task or chore that you may be asked to do which will include cleaning your cabin, helping in the kitchen on weekends, and various other work projects.
- Be willing to participate in skit time.
- Carry and be responsible for inhalers during junior weeks.

- Make sure campers are dressed appropriately for the next activity.
- Never complain about the rules, staff, program, or any other aspect of the camp ministry. Constructive criticism is welcome during staff meetings.
- Be willing to abide by all camp policies.
- Pray that God would do a work in your own heart as well as a work in the hearts of campers.
- Attempt to practice and apply Ephesians 6:6, “Not with eyeservice, as menpleasers; but as the servants of Christ, doing the will of God from the heart;”

Junior Counselors

- Be available from 9:00 AM on the Monday of camp until 8:00 PM on the final Friday of the Junior camp that you are counseling.
- Attend the required portion of staff training and one week of teen camp prior to junior counseling.
- Give up selfish ambitions, and by God's grace, give yourself totally to the service of God, the camp, and the campers each and every minute.
- Support the head counselor as he/she has devotions each morning and evening.
- Spend all your time during the week with the juniors from your cabin, unless you are asked by the leadership of the camp to do something else.
- Be prepared to counsel children as needed after each session. (Jr. Counselors should only counsel children when specifically requested by a director.) After you have finished counseling the child, you should take them to their senior counselor for additional confirmation of their decision.
- Participate in staff choir. (Singing ability is not required, only a desire to glorify God.)
- Actively encourage campers in each game.
- Help set up, tear down, and run games as needed.
- Be available to help with **any** task or chore that you may be asked to do.
- Pray that God would do a work in your own heart as well as a work in the hearts of campers.
- Help to clean up flatware and plates after each meal.
- Make sure campers are dressed appropriately for the next activity.
- Monitor cabins during shower time and times counselor is gone.

- Supervise campers with cabin clean-up while the counselor is in the staff meeting.
- Be responsible for your cabin any time that the counselor is unavailable.
- Never complain about the rules, staff, program, or any other aspect of the camp ministry.
- Be willing to abide by all camp policies.
- Attempt to practice and apply Ephesians 6:6, “Not with eyeservice, as menpleasers; but as the servants of Christ, doing the will of God from the heart;”

Operational Staff

- Be available from 9:00 AM on the Monday of camp until three hours after the scheduled close of camp for the week that you are working.
- Give up selfish ambitions, and by God’s grace, give yourself totally to the service of God, the camp, and the campers each and every minute.
- Attend staff training as applicable.
- All junior operational staff members should attend one week of camp prior to their week of service.
- Junior staff members do not have the same authority as Senior staff members although they should take authority when a counselor or Senior staff member is not available.
- Attend all evening rallies.
- Participate in staff choir. (Singing ability is not required, only a desire to glorify God.)
- Help with any project even if it is outside your primary area of responsibility.
- Be available to help with any task or chore that you may be asked to do which will include cleaning your cabin, helping in the kitchen on weekends, and various other work projects.
- Pray that God would do a work in your own heart as well as a work in the hearts of campers.
- Never complain about the rules, staff, program, or any other aspect of the camp ministry. Constructive criticism is welcome during staff meetings.
- Be willing to abide by all camp policies.
- Attempt to practice and apply Ephesians 6:6, “Not with eyeservice, as menpleasers; but as the servants of Christ, doing the will of God from the heart;”

Staff Scholarship

- Interested churches and individuals provide the scholarship money.
- The staff scholarship is typically \$1,500.
- Staff must apply for the scholarship.
- The scholarship money is only available for those that have already completed one year of college and are planning to return to college the following year.
- In certain situations, freshman may qualify for the scholarship if they have served as a junior staff in previous years.
- The money will be sent directly to the college to go on the student's college bill.
- An applicant does not need to make a final decision about serving at camp until they receive a final answer on scholarship approval.

Dress Code (Girl & Lady Campers)

- Knee-length skirts or dresses must be worn for all rallies.
- Slits may not come above the bottom of the knee when sitting or standing.
- Sleeveless blouses or dresses (or exposed shoulders or back) should not be worn at any time.
- Loose fitting pants, jeans, or knee-length shorts/culottes may be worn for all activities except for the rallies.
- Tops may not be more than three finger width below the collar bone.
- No worldly advertisements or pictures should be on any T-shirts.
- No writing or pictures should be on the back of any shorts/pants.
- Dark clothes must be worn over a swimsuit for swimming and other water activities.
- Footwear must be worn at all times, except when swimming.
- Knee-length attire and T-shirts or a nightgown is required for sleeping.

(Boy & Men Campers)

- Slacks and collared shirts must be worn for all rallies.
- Loose fitting knee-length shorts, slacks, or jeans may be worn for all other activities.
- Sleeveless shirts or tank tops may not be worn.
- No worldly advertisements or pictures should be on any T-shirt.
- Dark clothes must be worn for swimming and other water activities.
- Footwear must be worn at all times, except when swimming.

(Women Staff)

- As a staff member, all attire should be abundantly modest in an attempt to be a good role model, to not offend any camper, and to ultimately bring glory to God.
- When kneeling and holding a footrule or yardstick on its side (so it does not slide under the knee) there must be 4" of material beyond the knee.
- Slits in skirts or dresses may not come above the 4" rule.
- A short person may ask for an exception to the 4" rule.
- Exposed leggings should not be worn to evening rallies.
- Dresses and skirts must be worn to all rallies (not skorts or culottes).
- All garments must be loose fitting.
- Sleeveless, tank tops, or tops with exposed shoulders should not be worn at any time.
- Shirts using spiritual or religious words with secular slogans, logos, or advertising should not be worn.
- Shoes or dress sandals must be worn to all rallies.
- Flip-flops may be worn for all other activities, but are not acceptable for rallies.
- No baseball hats should be worn at anytime.
- Jewelry can include one small set of earrings (less than 1/2" below the ear), one necklace, one small bracelet, and one ring excluding wedding bands.
- Toe rings should not be worn at anytime.
- No dark finger or toe nail polish - only natural
- Red, blue, green or any other unnatural dyed hair is not permitted.
- All staff must abide by staff dress code during staff training.
- Junior staff may not wear pants during their week as a camper.

Dress Code (cont.) (Men Staff)

- As a staff member, all attire should be abundantly modest in an attempt to be a good role model, to not offend any camper, and to ultimately bring glory to God.
- Hairstyles must be off the ear and collar.
- Bleached or dyed hair is not acceptable.
- Shaved heads are not acceptable.
- Collared shirts, dress slacks, and socks are required for all rallies.
- Shoes are required for all activities (except swimming)
- Long pants are required for all activities.
- Shirts using spiritual or religious words with secular slogans, logos, or advertising should not be worn.
- Tank tops or sleeveless shirts may not be worn at any time.
- No jewelry may be worn excepting for a watch and a wedding band.
- All men should shave daily if required. (Although beards are not allowed, mustaches grown before camp are permitted.)
- Shirt tails must be tucked in except with wind pants when swimming.
- Only one button may be unbuttoned on polo shirts.
- All fads and trendy styles should be avoided.
- All staff must abide by staff dress code even during staff training.
- Junior staff may not wear shorts during their week as a camper.

Couples

We realize that it is a beautiful process when a man and woman come together in marriage. An attraction to the opposite gender, however, can be a huge distraction during summer camp. Here are a few guidelines for couples during the camping season.

- The "who do you like and who do you like" routine is not appropriate for staff or campers.
- A couple is any guy and girl that frequently gravitate toward each other at meals, services, and other activities.
- Couples are not permitted unless they meet the following guidelines
 - * Both people must be 19 or older or have graduated from High School at least one year ago.
 - * Both sets of parents must give permission for the couple to spend time together.
- Couples should not spend ANY time together during the camp week!
- On weekends the following guidelines must be met.
 - * The couple must spend time in a public place - dining tent, dock, or fire ring
 - * There should be 12 inches between couples at all times

Weekends

- Anyone coming to the camp over the weekend must get prior approval, even if only coming for a few hours.
- Permission to leave camp must be granted from one of the directors prior to leaving camp.
- Everyone staying at camp is required to attend three services on Sunday with the Servant's Heart staff.
- SHC dress code must be followed even when leaving camp.
- No two people of the opposite gender may ever be alone - in a building, on a trail, in a car, or anywhere alone. There must always be the third person when there are both genders.
- Guys and girls must be in their respective cabins at the assigned time and may not leave their respective cabins before 6:30 AM.
- The four-wheelers, tractors, or other equipment may not be driven during the weekends without permission from one of the directors.
- Permission must be requested from one of the directors to use any "event" and it must be used in accordance with the guidelines outlined in this policy manual.
- Everyone is responsible to help cook on the weekends. One person may be assigned to take leadership responsibility
- Except in emergencies, shopping for camp or personal items should not be done on Sundays.

Laundry

- SHC will provide laundry detergent and a washer and dryer for the staff to use each week.
- A sign-up laundry schedule will be prepared and posted on the side of the Dairy Queen refrigerator. This schedule shall be followed every week. If a staff member misses their appointed time, they forfeit their laundry spot. If you are more than 10 minutes late for your appointed time, please do not put your laundry in the washer. To secure a new laundry spot, see Mr. or Mrs. Fry.
- If, when you arrive, there is finished laundry in the washer, put that laundry in the dryer.
- If there is finished laundry in the dryer, put it on the table.
- Laundry should always be done between the hours of 7:00 A.M. and 10:30 P.M., with exceptions made only with direct permission.
- The “end of cycle signal” should be left in the “off” mode.

Hiking & Trails

- No hiking may be done off the camp property.
- The Rails to Trails should not be used without permission from a director.
- Campers should not leave the trails except for during specific group games.
- Campers should never hike on the trails without a staff member.
- Staff members should never hike on the trails with only one camper. There must always be at least three people when on the trails.
- The hiking trails may not be used after dark, except for a group activity.
- Never attempt to touch or attract any animal.

Evenings

- During Teen & Junior Camps, all non-counseling Junior staff should be in their cabin by 9:30 and in bed by 10:00 unless they are assigned to a task.
- During Teen & Junior Camps, all non-counseling Senior staff should be in their cabin by 10:30 and in bed by 11:00 unless they are assigned to a task.
- During Junior Camps, Senior Counselors should be in bed within 45 minutes after campers.
- During Junior Camps, Junior Counselors should be in bed within 45 minutes after campers, but no later than 11:00.
- During Teen Camps, counselors should be in bed as soon as possible after the campers.
- Counselors should never be in another building or more than one cabin away from their assigned cabin after lights out.

Vehicles & Equipment

- Anyone using a motorized vehicle off the camp property must be between 21 & 70 years old.
- Staff shall not use vehicles, tractors, mowers, ATVs, four-wheelers, or any other motorized equipment without the permission from a director for each use.
- An operational staff member may be given permission to use a specific piece of equipment throughout the summer.
- No staff should ever ride in the rear dump trailer of an ATV.
- The speed limit coming across the lake and everywhere on the camp side of the lake is 15 MPH. If campers are present the speed limit is 10 MPH.
- The speed limit on the Ramey side of the lake is 20 MPH unless campers are present. If campers are present the speed limit is 10 MPH.
- Staff members that are 15 or older may be given permission to use the golf cart.
- Staff members that have their driver's license (not permit) may be given permission to drive a four-wheeler or ATV.
- Staff members that are less than 18 years of age may not transport any passengers on any motorized vehicle.
- Non-resident staff members may not haul passengers on the back of the four-wheelers.
- Summer staff cars should be parked by 9:00 PM on Sunday night and not moved until after the final staff meeting at the end of camp. Cars are to be parked in the designated area.

Telephones & Other Electronics

- Campers are not permitted to use any telephones. (Exceptions will be made for a camper to call for confession or to nail down a decision).
- Phones will be collected from campers and returned at the end of each week.
- Counselors are not permitted to use camp or personal cell phones for speech or text messages during the week without the permission of the camp director. Counselors can check email or use cell phones during their free hours.
- Staff phones and other electronic devices will be stored in the pantry from beginning of each camp until the work projects are completed after the end of camp. Counselors can pickup their phones during their free hours.
- Operational staff may stop by the pantry and use cell phones or electronic devices sparingly (no more than 10 minutes per camp day). No camper should ever see a staff member using a phone, laptop, or tablet.
- Office staff may check email and use the internet once each day. Other senior operational staff may also check email or use the internet once each day. (No more than 10 minutes per camp day.) A tablet, laptop, or cell phone may not be used for any other purpose during the camper week.

Money

Campers

- During summer teen and junior camps, campers must turn in all their money at registration.
- The Bear Den will keep a running ledger of the amount of money spent and amount of money still available to spend.
- Unspent money should be picked up at the Bear Den on the last day of camp after the final rally.
- Campers should not keep any money. Even if the money is to be used on the trip home, they must still turn in all their money.

Staff

- All staff members will keep their own money, but should be careful where they keep it.
- Each staff member will be given a \$4.00 credit per week to be used at the Bear Den.
- No staff member may accept tips. Any tips must be given to the camp director to be used at the discretion of the director.

Emergencies

- When in question, always call 911.
- Our 911 address is 600 Servants Heart Drive, Ramey, PA in Gulich Township.
- Notify the camp director, nurse, and program director of any accident or incident. (They should be notified even if the situation appears to be over.)
- Do not clean up the area or otherwise modify except as needed to prevent additional injury.
- Do not assume guilt or make confessions. (Hold any and all comments until the appropriate time.)
- Do not render first aid unless you are competent. If you initiate artificial respiration or CPR, do not stop until the emergency team has arrived.
- Go to another location and try to keep the campers calm.
- In the event of a fire or any weather related emergency, all campers and staff should report to the chapel.
- When the bell rings at unappointed time, all campers and staff should report to the chapel.
- The nurse should make a thorough and careful documentation for every step of the crisis.
- Allow prayer to be a significant part of the crisis response. Seek the Lord for guidance and prayer with the camper(s) that are involved and with the group of campers that are not involved in the situation.

Medical Needs

- In the case of any medical emergency, someone should be sent to call 911 while the individual is being protected from any further injury and the camp nurse is summoned.
- In the event of a person needing non-emergency medical treatment, the camp nurse and camp director will make the evaluation if the person should be taken to a doctor or hospital.
- In the event a person does need to be taken to the doctor or the hospital in a non-emergency situation, he/she shall be taken by two members of the operational staff in an approved vehicle. The camp nurse should not leave the camp property.
- For every summer teen and junior camps, all prescription and non-prescription drugs must be turned into the camp nurse in their original containers when arriving at camp. The camp nurse will be responsible to see that each person gets their medication at the appropriate time.
- Anyone that comes to any teen or adult camp may keep his or her own inhaler.
- Counselors of junior age campers are responsible to keep and have readily available any inhaler brought by their campers. (A backpack may be ideal for this purpose.)
- Campers that are unable to participate in activities because of illness may be asked to stay at a place prescribed by the nurse.
- If a camper misses a preaching session due to illness, he or she must miss the next fun activity as well.
- Staff that are not in cabins with a camper, may keep their own medical drugs in their own cabin.

Sexual Abuse

Sexual abuse of any sort is a terrible and hideous violation of God's principles. However, the simple accusation of sexual misconduct, even if it is unfounded, causes an unnecessary burden to the cause of Christ and also to *Servant's Heart Camp*.

Because of our concern and desire to be of the highest ethical standard the following precautions should be taken at all times.

- All volunteers and paid staff must fill out and sign a complete application that gives SHC the right to do a complete police background check.
- A criminal background check will be completed for each in-state staff member that has not had one done in the past five years.
- All out-of-state staff should have a complete background check (including fingerprinting) completed before arriving at camp if they have not had fingerprinting done in Pennsylvania in the last five years.
- A Child Abuse History Clearance will be completed for each staff member that has not had one done in the past five years.
- The application shall include the question "Have you ever been accused of, participated in, or been convicted of any sexual abuse?"
- Do not touch! There should be NO physical contact between genders.
- Casual embraces between members of the same gender should be brief.
- Never be alone with a single camper; always be in groups of three or more.

Each staff member should be alert for other staff members that may inadvertently act in a way that could be misunderstood. This action should be immediately mentioned to the fellow staff member and also to the camp director if the action continues.

Any accusations or suspicious behavior will be carefully documented by the directors.

Discipline

- No camper shall be pushed, hit, spanked, pinched, slapped, or have any other physical contact as a means of discipline.
- No camper should have any of his/her meals withheld as a means of discipline.
- Kind and firm words should be the first means of discipline without any threat of physical punishment.
- The loss of the privilege to participate in a specific activity is an appropriate discipline. A camper, for example, may be denied the privilege to use the archery equipment if he/she does not obey the rules.
- The camper's Bear Den money can be frozen for 24 hours as an appropriate discipline.
- Anyone having continual difficulty with a camper should ask the program director or the camp director for assistance.
- A camper that continually breaks the rules will lose his/her privilege to stay on the campground. The parents or guardians will be called to come and pick up their child.

Decision Slips

- A decision slip should be filled out for each camper that responds to the invitation at a rally.
- A decision slip should be filled out for any “significant” decision made at a time other than at rallies.
- All sections of the decisions slip should be filled out including your comments on the back of the slip.
- Be very specific about the nature of the decision.
- Decision slips should be put in the locked box inside the sheds main door. The latest decision slips should be placed in the box by Friday night for teen camps and Friday morning for junior camps. If a decision slip is filled out after these times, please hand the slip directly to the secretary.
- Several times per week, the secretary should collect the decision slips and enter them in the computer. Because of this, please be prompt in placing the decision slips in the locked box or handing them to the secretary directly.
- At the end of the week, the secretary should compile all the decision slips from each church. They should be neatly put in an envelope and given to Mr. Fry so he can give them to the pastor or youth pastor when he picks up his campers.

Meals

- No counselor or camper should leave the dining tent without permission from the program or camp director.
- Each cabin is responsible to clean off their own table unless otherwise instructed by the program or camp director.
- Counselors or Junior Counselors should be responsible to make sure that flatware is not thrown in the trash cans, but placed in the appropriate dishpan.
- No food should be taken out of the dining tent.
- Plates and cups should be stacked neatly before throwing them in the trash can.
- SHC will not be responsible to make specific meals for campers with special needs. Counselors should, however, help campers determine the foods that are on their approved diet.
- No individual should go for seconds until the kitchen staff has hung the “Seconds” sign.
- Counselors and Junior Counselors should remind campers to walk, not run, to the serving line whenever necessary.
- Staff are required to attend all meals with the exception of Sunday morning.

Lost & Found

- Any lost item should be reported to the program director.
- Any found item should be given to the program director.
- A table will be set up near the dining tent after the last rally to display all found items.
- All found items will be kept for one week after the close of that particular camp.
- If the found items are requested, they will be sent to the camper at his/her expense.
- Items that are not requested within one week will be appropriately used or disposed of by the directors.

Camper Cabins

- No camper, counselor or operational staff should ever be in a cabin of the opposite gender.
- Two campers may not sleep in the same bed.
- Outside lights should be on at night and off during the day.
- No camper may enter a cabin other than his/her own without permission from a counselor.
- Cabin inspection will take place every morning of camp.
- Campers, not counselors or junior counselors, should clean the cabin. Counselors may instruct campers what to do, but they may not do the actual work for the campers.
- Cabins will be judged by the cabin inspector for the following:
 - ◆ Outside of cabin
 - ◆ Wash line - Empty wash lines do not equal perfect scores!
 - ◆ Porch & Steps
 - ◆ Lights & Door - Shower light off for inspection. It may be on during the day if needed.
 - ◆ Cabin floor
 - ◆ Trash Can
 - ◆ Bed
 - ◆ Area under beds - Line up the bags at the front of the bed.
 - ◆ Sink
 - ◆ Bathroom & shower area
 - ◆ Bonus
- The cabin inspector may be of the opposite gender so please make sure the cabin and bonus ideas are appropriate.
- The counselor must thoroughly clean the cabin and disinfect the beds after each week of camp.
- Campers should never adjust the thermostat
- Counselors or campers should not tamper with the security cameras
- Counselors should never adjust the thermostat lower than 70.

Staff Cabins

- No staff should ever be in a cabin of the opposite gender.
- Staff members may not sleep in the same bed. The only exception is during junior camps in which a senior and junior counselor may sleep in the same queen bed.
- Outside lights should be on at night and off during the day.
- Staff cabins shall be inspected sporadically.
- Cabins will be judged by the cabin inspector for the following:
 - ◆ Outside of cabin
 - ◆ Wash line - Empty wash lines do not equal perfect scores!
 - ◆ Porch & Steps
 - ◆ Lights & Door - Shower light off for inspection. It may be on during the day if needed.
 - ◆ Cabin floor
 - ◆ Trash Can
 - ◆ Bed
 - ◆ Area under beds - Line up the bags at the front of the bed.
 - ◆ Sink
 - ◆ Bathroom & shower area
- After the 2nd offense, if a cabin does not get a 70%, the entire cabin shall be prohibited from taking any desserts or spending any money in the Bear Den for the next 48 hours.
- If the low score is primarily the result of one person, that person will lose his/her privileges as stated above.

Cheers

Extreme caution must be exercised when creating, teaching, and doing cheers. The following guidelines should be observed:

- Cheers must not resemble rock or rap in their style.
- Cheers must not use worldly terms or phrases.
- Cheers must not speak in a negative fashion of the other team.
- Cheers must not have any motions that mimic dancing or any worldly practice.
- Cheers, as much as possible, should relate to the theme of camp.
- All cheers must be approved by the directors.
- Cheering may not be done during any session or while any staff member is speaking unless the person speaking indicates that cheering is appropriate.

Team Spirit

Counselors and Junior Counselors are encouraged to generate team spirit and enthusiasm throughout the week. Team spirit, however, should never detract from our ultimate goals. The following are things to be remembered concerning team spirit:

- It should never be derogatory toward the other team.
- It should not be proud or boastful but rather should emphasize unity and giving your best.
- No face paint.
- Team colored fingernail or toenail polish should not be used.
- A small mascot or other team spirit item is appropriate.

We Care

The “We Care” program is for those that care about the testimony of Servant’s Heart Camp, about protecting the integrity of other staff members, and providing a safe and wholesome environment for the campers.

If a staff member sees or hears something from another resident or non-resident staff member that does not seem to be glorifying to God, they may anonymously get a card from the side of Dairy Queen, complete the card, and deposit the card in the large, locked “We Care” box on the top of the Dairy Queen refrigerator.

If you care about Servant’s Heart Camp and the cause of Christ, we encourage you to use these cards.

Lake

- No teen or junior camper should be in or close to the lake excepting with a staff member.
- The trail around the lake will be the safety buffer. No teen or junior camper should be closer than on the trail unless permission is granted from a staff member.
- The dock is off limits without a staff member.
- All campers are required to have a life vest on when using any boat, corcl, or any other floatation device.
- No tipping of boats, corcls, or any other floatation device.
- Life jackets are required for everyone that is in the water over knee deep, unless he/she has passed the swim test. However, everyone must wear a life jacket for the Teen Camp night swim.
- A swim test will be administered during the first 20 minutes of the first swim time of each camp or retreat with the exception of Junior Camp.
- Campers (not juniors) that pass the swim test are not required to wear a life jacket for that particular retreat.
- Everyone 11 and under must wear a life jacket for all retreats when in water over knee-deep.
- A staff member must check every junior camper's life jacket before entering the water.
- One certified Red Cross lifeguard shall be on duty when the lake is open during any scheduled swim time.
- All campers must stay away from the overflow pipe.
- Rocks or stones should not be thrown into the lake.
- No running out the path of the dock.
- Diving or flipping into the lake from the shore, dock, boat, or any other perch is prohibited. Everyone must go into the lake feet-first.
- In the event of lightning and thunder (even off in the distance), everyone must leave the lake for 30 minutes.

Water Mat

- The water mat should only be used during designated swim times.
- No diving off the water mat.
- No swimming under the water mat.
- Only 12 juniors may be on the mat at the same time.
- Only 10 teens or adults may be on the mat at the same time.
- Flips and other acrobatic maneuvers are prohibited on the mat.
- Jumping between the dock and the water mat is prohibited.
- The water mat may not be used during the Teen Camp night swim activity.

Slingshots

- The slingshots will be stored in a secure location.
- Slingshots can only be used at the slingshot range.
- Goggles/glasses must be worn when using slingshots.
- Only slingshot ammunition should be shot from the slingshots.
- Never aim a slingshot, loaded or unloaded, at a person.
- Never pull back an unloaded slingshot.
- Never release a shot when someone is in front of the shooting line.
- A staff member must be present when slingshots are in use.
- Any camper not obeying these rules must leave the Sling shot range.

Blamzookas

- The Blamzookas may only be used when a staff member is present.
- Only aim and shoot the Blamzookas at the intended targets.
- Shoot only tennis balls through the Blamzookas.
- Shooting pressure should not be adjusted.
- When possible, the air compressor should be started to fill the storage tank approximately 30 minutes before the Blamzookas will be used.
- A staff member must be present when the Blamzookas are in use.
- Each camper will be given 10 balls. The ball should be pushed to the back of the gun before being shot..
- The camper should collect the balls after each session. As instructed by the staff member.
- The staff member will distribute balls and instruct when it is safe to go in front of the firing line. It is only safe to go in front of the firing line if:
 - * The air pressure at each gun is zero. (The pressure in the guns must be released by closing the valve before the last shot or by closing the valve and squeezing the trigger without a ball.)
 - * The gun action is open (forward).
- When finished shooting:
 - * Turn the air compressor off.
 - * Close the valve on the tank (red handle).
 - * Store balls in water repellent container.
- Maintenance of cannon system will include:
 - * Filling the gas tank of the compressor as needed. (Check engine and compressor oil levels each time gas tank is filled.)
 - * Draining water from compressor tanks and air tank at the beginning of each week.
- Any camper not obeying these rules must leave the Blamzookas range.

Target Range

- The Target Range may only be used when a staff member is present.
- Guns and equipment will be kept in a case at the Target Range.
- The equipment should be inspected before each use.
- Even Airsoft guns are dangerous weapons and should never be pointed toward a person.
- Only guns and ammunition provided by SHC should be used at the range.
- Never shoot at anything other than the given target.
- All shooting must be done from the designated shooting areas.
- Safety glasses must be worn when using the guns. Regular eye-glasses are a suitable substitute for safety glasses.
- Spectators must stay behind the designated spectator line.
- Gun should be unloaded when not in use. (Remove clip and lift bolt.)
- All guns must be unloaded and pointed in a safe direction before anyone goes beyond the shooting line.
- A staff member must grant permission for anyone to go beyond the shooting line.
- Any camper not obeying these rules must leave the Target Range.

Slackline

- The Slackline may only be used when a staff member is present.
- The Slackline should be inspected before each use.
- Slackline shall not be installed more than 18” off the ground.
- Only one person may be on the Slackline at any time. A staff member, however, may sit on the line to provide stability.
- Only the two trees to which the Slackline is connected may be used for stability in order for the run to count toward a record.

Batting Cage

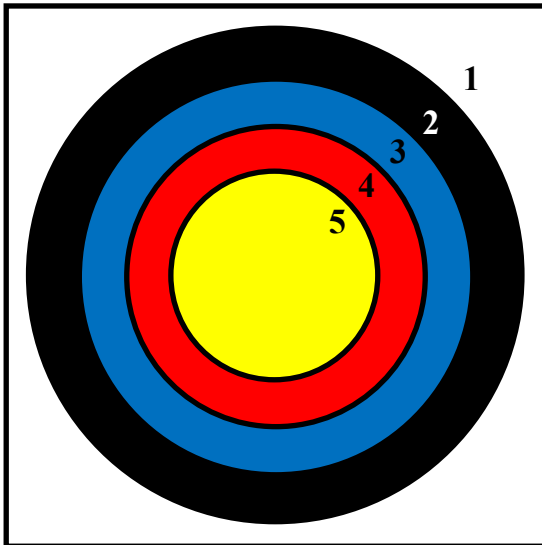
- The equipment must be picked up and returned only by a staff member.
- Campers must wear a helmet while in the batting cage.
- Only one camper should be in the batting cage at any time. A staff member or parent may be in the batting cage with a camper, but a helmet must be worn.
- The camper should gather all the balls after each batting session.
- A staff member must be present whenever batting cage is in use.
- The goal is to allow the batter to hit the balls and NOT to strike them out.
- Throwing machine must be covered when not in use.

Blowguns

- The blowguns may only be used when a staff member is present.
- The blowguns will be stored in a secure location.
- Blowguns can only be used at the blowgun range.
- Only blowgun darts should be shot from the blowguns.
- The blowgun darts may only be shot at the target—no other item.
- Never aim a blowgun, loaded or unloaded, at a person.
- Never shoot a blowgun when someone is in front of the shooting line.
- The mouthpiece must be replaced between each person using the blowguns.
- The mouthpiece must be taken to the kitchen to be sterilized after each use.
- In the event that all the mouthpieces have been used, the blowguns must be shut down until additional mouthpieces have been sterilized by the kitchen staff.
- Any camper not obeying these rules must leave the blowgun range.

Archery

- Archery equipment may only be used when a staff member is present.
- Archery equipment will be kept in a secure location.
- The bow is a dangerous weapon.
- Never point arrows in fun or jest.
- Never shoot at anything other than the given target.
- Do not “dryfire” the bow.
- All shooting must be done from directly behind the ribbon.
- Any camper not obeying these rules must leave the archery range.
- Scoring works as shown below. If an arrow is stuck between two different colors, always give the higher score.

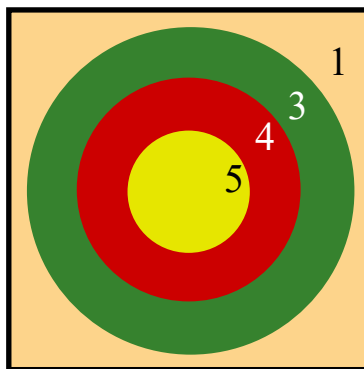


The Chariot

- The Chariot will be pulled by the ranger, a four wheeler, or the John Deere 855.
- In addition to the towing ball, the safety chains must be used.
- The ranger, four wheeler, or tractor must be driven by someone 21 years old or older.
- For juniors, the Chariot will only be used to give rides.
- For teens and older campers, the Chariot will be used with spears and targets.
- For Family Camp, a junior or younger camper may throw spears only if accompanied by a parent.
- Excessive speeds (over 12 mph) should never be exceeded when pulling the Chariot.
- Seat belts must be worn by all riders on the Chariot.
- Campers should not mount the Chariot when not hooked to the ranger, four wheeler, or tractor.

Hatchet Throwing

- A staff member must be present when hatchets are in use.
- The hatchets will be stored in a secure location.
- The hatchets must be picked up, inspected, and returned to the next camper by a staff member.
- Hatchets can only be used on the hatchet range.
- Hatchets should not be thrown when anyone is in front of the throwing line.
- Each camper will get three hatchets for each turn.
- A hatchet may stick in with either the handle or the blade.
- Only the hatchets still in the target at the end of the turn will count for points.
- Any camper not obeying these rules must leave the hatchet range.
- Scoring works as shown below. If a hatchet is stuck between two different colors, always give the higher score.



Lakeglide

- The door to the Lakeglide tower shall be locked when not in use.
- The harnesses, trolleys, lanyards, carabineers, and helmets must be inspected before each use and an inspection form must be filled out each day. If any piece of equipment is found to be faulty, it must be recorded on the inspection sheet and that equipment must not be used until it is cleaned, fixed, or replaced.
- Two trained staff, 18 years or older, must be on duty when the Lakeglide is being used.
- One staff member should inspect and observe the cable and breaking system and ride the Lakeglide before the first camper rides.
- Each rider must wear a harness and helmet.
- Each platform of the tower should have four or less campers on it at one time.
- Riders must always be clipped into a static belay while on the zip platform until ready to zip.
- Riders may not clip or unclip their harness or carabineers. Only staff should clip and unclip.
- All equipment should be returned to the bin under the tower when finished for the day.



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As the SERVANTS of Christ doing the will of God from the HEART. Eph 6:6

*Not with eyeservice as men
pleasers but as the servants of
Christ doing the will of God
from the heart. Ephesians 6:6*